



The Relay Log

Better interdisciplinarity cooperation



**Every child's
right**







About the Norwegian Directorate of Health

The main goals of the Norwegian Directorate of Health are:

- better quality in the health service
- reduce the inequalities in health and living conditions
- promote factors that bring good health to the population

The directorate is an executive agency and professional authority under the Ministry of Health and Care Services.

- [Organization Chart - Norwegian Directorate of Health \(PDF\)](#)

Public mandate

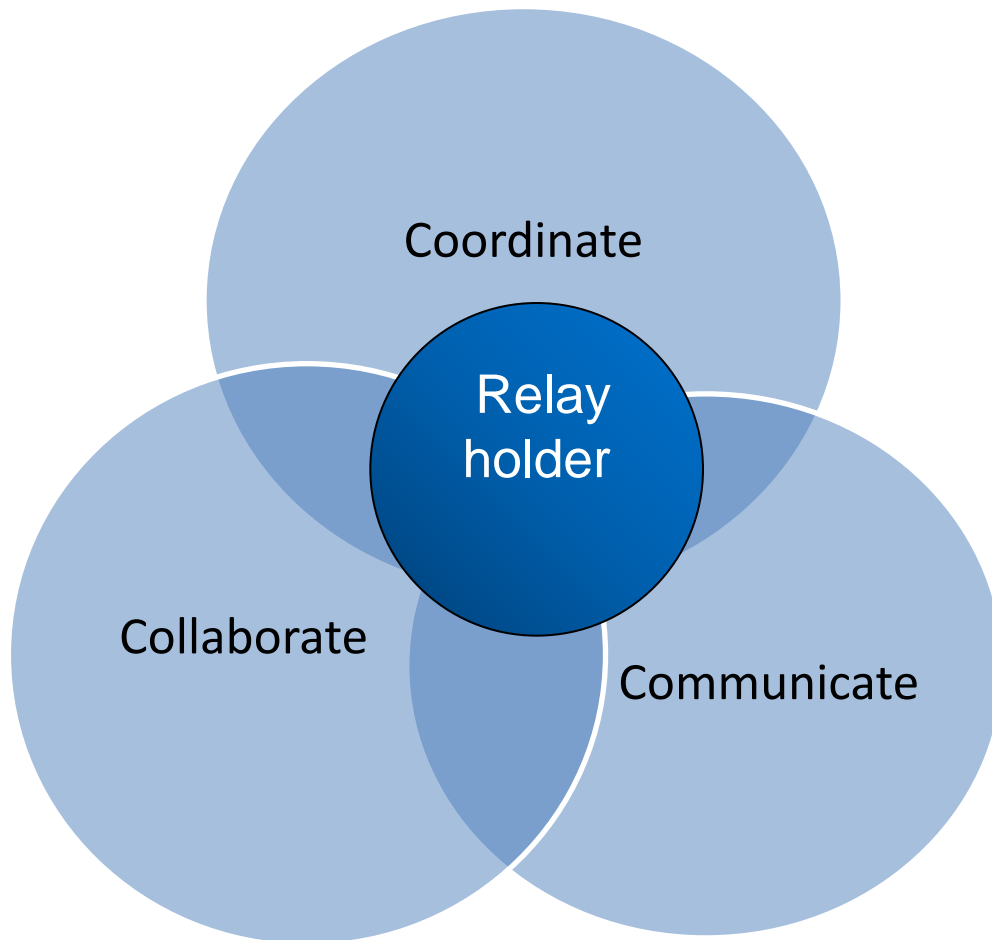
The Directorate of Health shall improve the health of the citizens and the community as a whole through targeted activities across services, sectors and administrative levels. The Directorate shall do so by virtue of its role as a executive agency, as a regulatory authority and as an implementing authority in areas of health policy.



Examples of ongoing efforts

- Early intervention in the drugs and alcohol field. Central perspectives – relevant target groups and arenas (2007)
 - staff in schools, nursery schools, the social services and the child welfare services
- From concern to action - A guide to early intervention in the alcohol and drug field
- www.tidligintervensjon.no
- Improve interdisciplinarity cooperation (BTI)

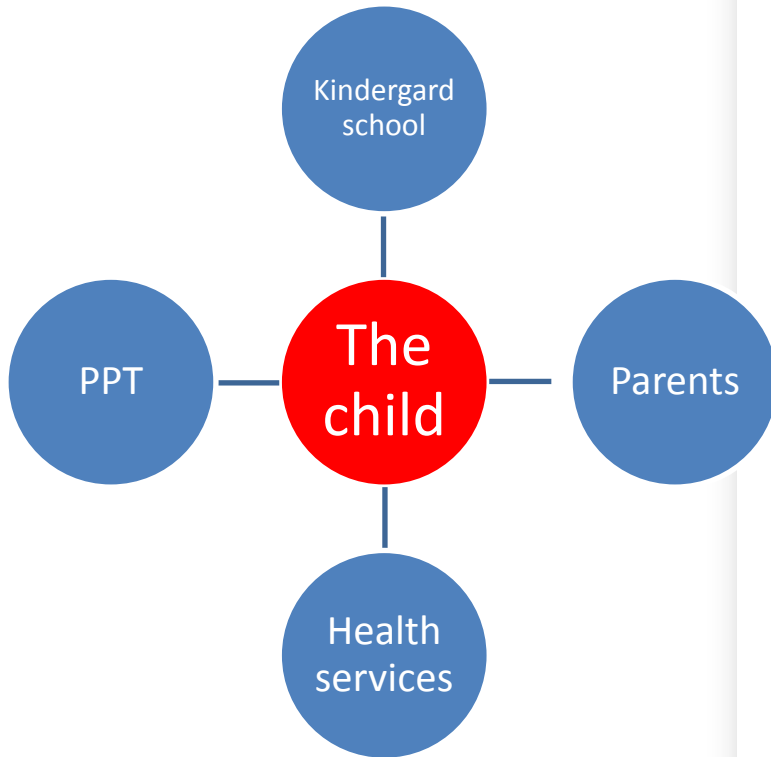




- Create shared comprehension frame for parents, relay holder and involved actors
- Clearly defined collaborative structure for parents, relay holder and involved actors
- Locally defined action guides related to the identification, assessment, decision and action.
- Tools in support of the work of the identification, assessment, and decisions about actions.



Collaboration



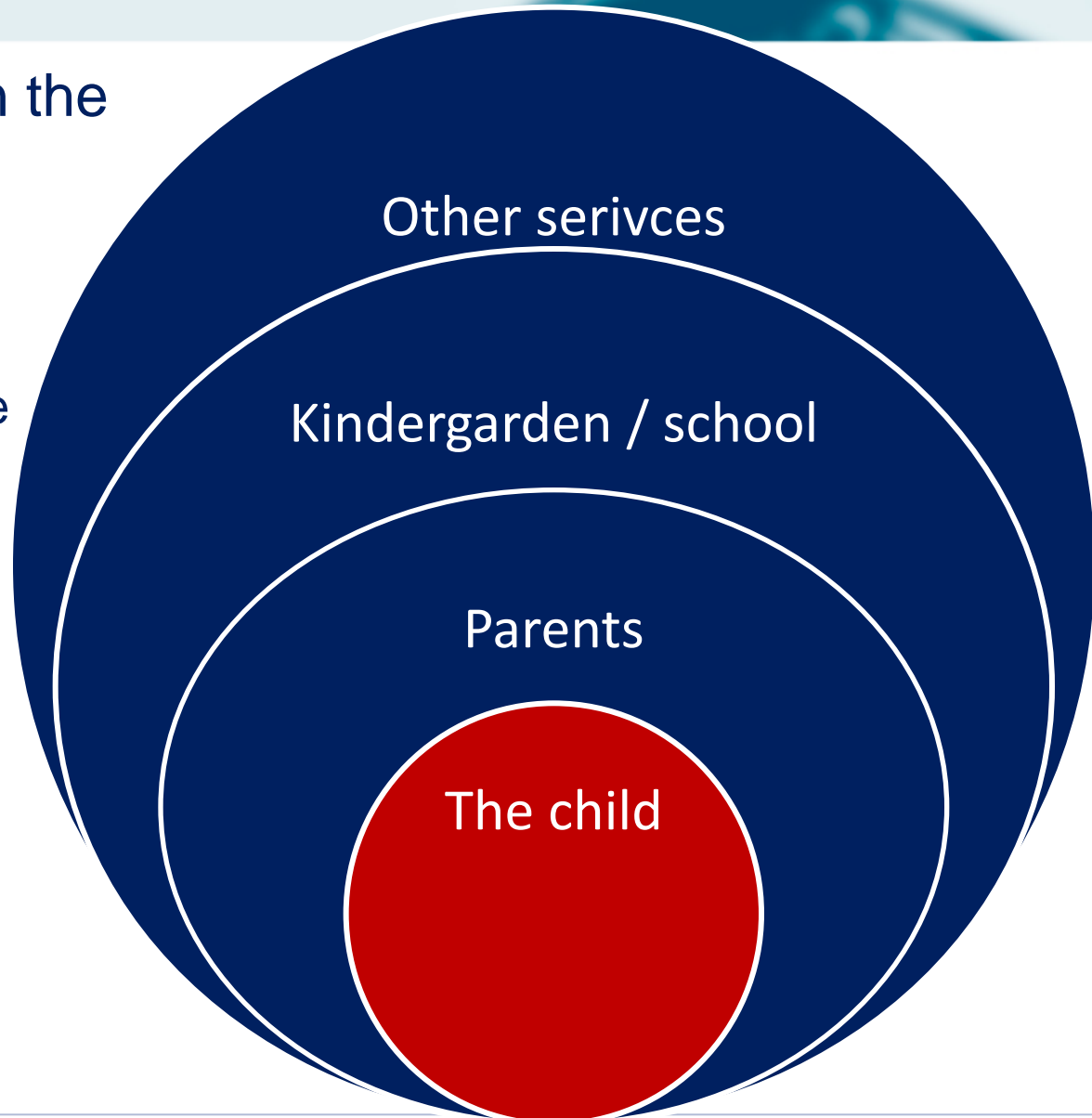
Many good helpers...





Put the child on the table

- Reduce the number of participants in the meetings
- Only participants who have measures to evaluate meet
- Involve the child/student in the workflow - information and participation





PARTICIPATING

All children have a right to be able to give their opinion when adults are making a decision that will affect them, and adults should take it seriously.

Article 12



The municipality's task:

To make sure that every single child gets possibilities for development and education based on its assumptions





cx Stafettloggen

- bedre tverrfaglig innsats!

Stafettloggen

Bedre tverrfaglig innsats

Utskrift E-post

Skrevet av Inger Lise Bratteteig 24. september 2013.

Bedre tverrfaglig innsats, stafettloggen, setter barnets utvikling og foreldrenes medvirkning i sentrum.

Haugesund kommune har som mål å sikre tidlig innsats og et helhetlig kommunalt tjenestetilbud for barn og unge og familiene deres - med samordnede tjenester av høy kvalitet.




bruken av verktøyet.

Ved foreldres samtykke opprettes en stafettlogg der alle tiltak beskrives, blir gitt ansvar og evalueres. Den som er tettest på barnet i tjenestene, har ansvar for loggen. Loggen vil følge barnet / eleven gjennom barnehage / skoleløpet, dersom den ikke avsluttes. Loggen vil sikre enklere samhandling og informasjonsflyt mellom foreldre, barn og faggrupper i kommunen og hindre oppfølgingsbrudd ved alle overganger.

- [Handlingsveileder Stafettloggen \(PDF\)](#)
- [Handlingsveileder Stafettloggen \(PPTX\) \(Powerpoint presentasjon\)](#)

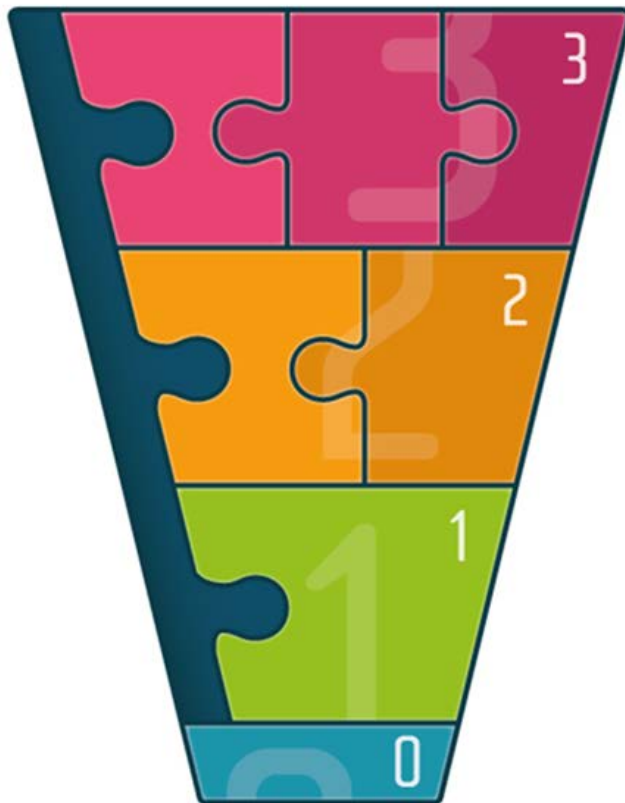
Haugesund kommune har tatt i bruk stafettloggen i samtlige skoler og barnehager samt hjelpetjenestene. Kommunen høster svært nyttige og positive erfaringer gjennom

 [Kontaktinformasjon](#)

 52 74 32 33

 [E-post](#)





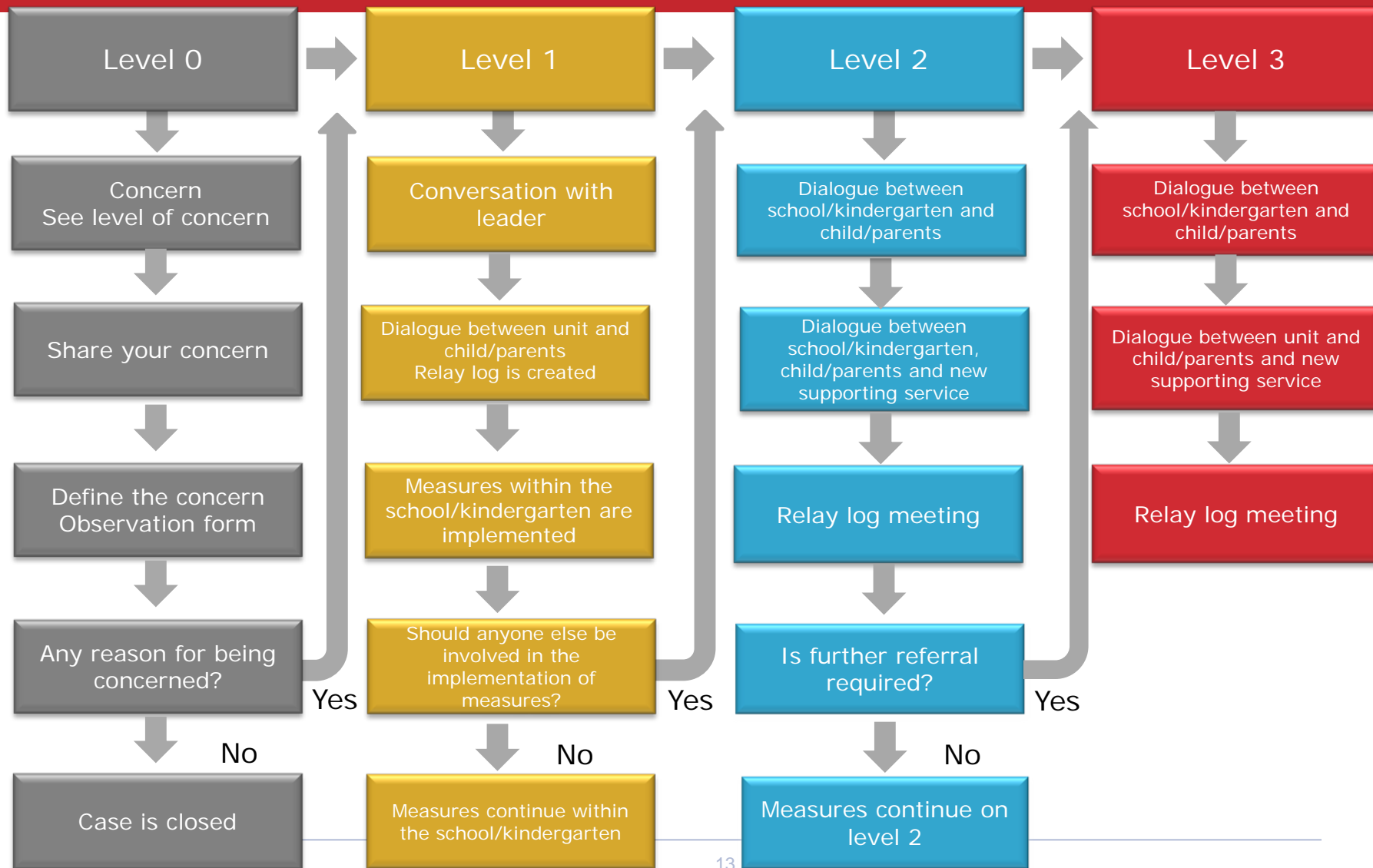
Level 3: a wide collaboration involving many actors included Specialist health service

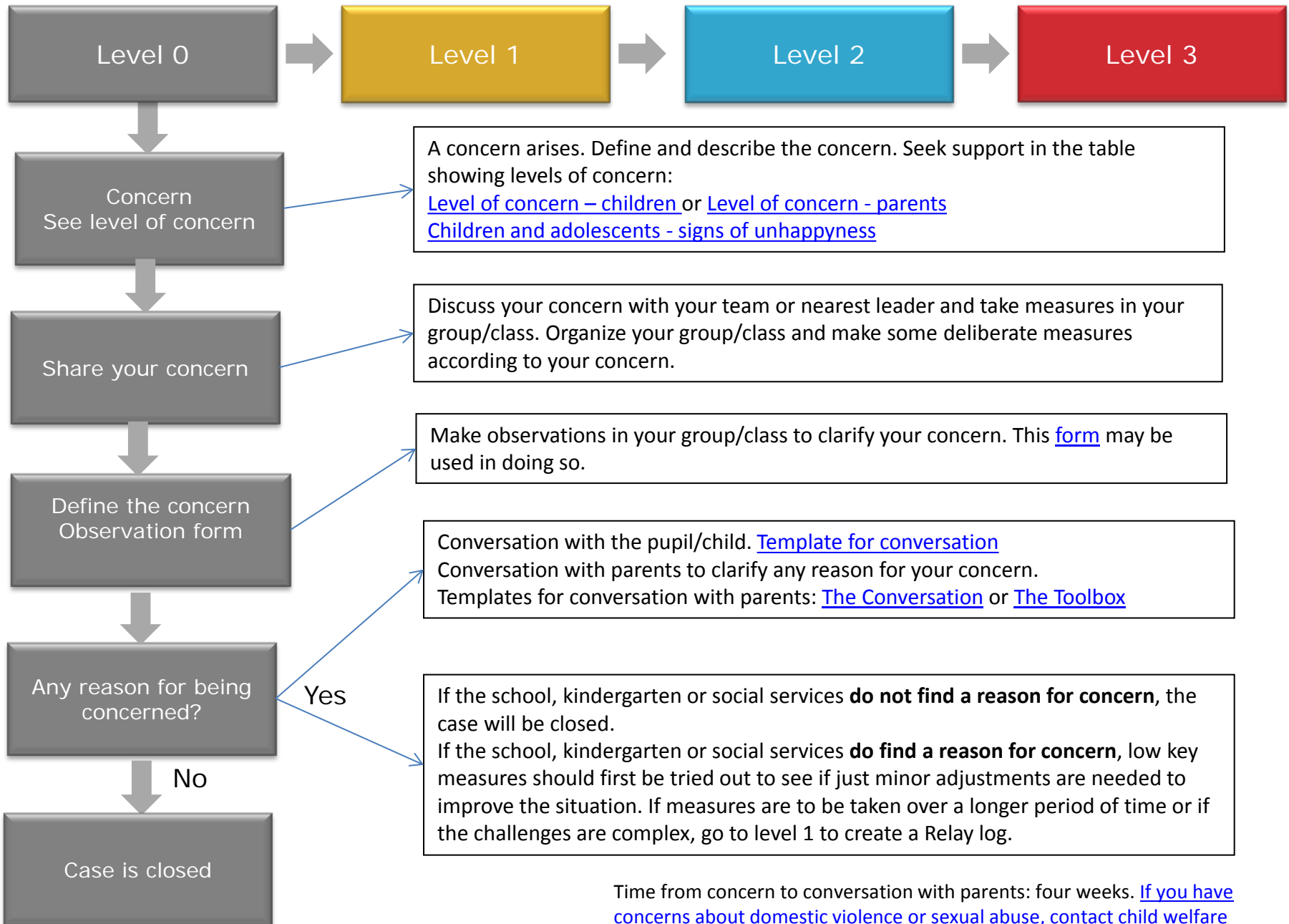
Level 2: 2 or more services involved in the measures. Important that everybody work with the same objective and everybody is aware of each other's measures

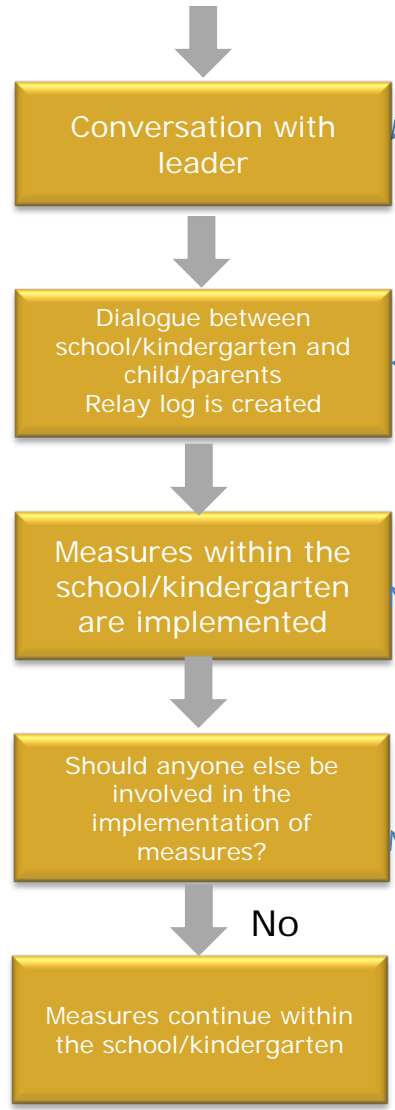
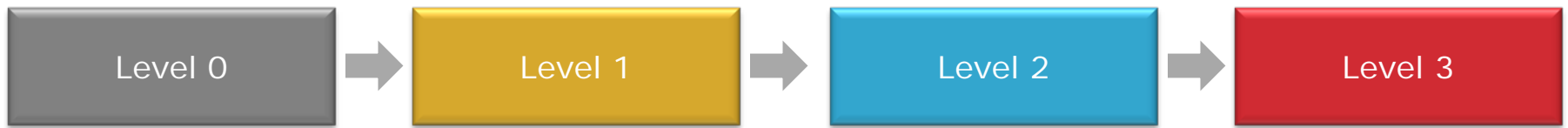
Level 1: The measures involve one service, for example kindergarden, school or health services

Level 0: A concern arises. Conversations with the child/pupil and the parents

Action plan







Clarify with head of kindergarten/head teacher – agree to create a Relay log

Provide information regarding [the Relay log](#) – show the [web site](#). Go through and sign letter of consent for the creation of a Relay log. Scan letter of consent and upload to the Relay log. Information regarding children, pupils and parents can be added prior to this. Remember to save.
[Letter of consent for the creation of a Relay log](#)
[Letter of consent](#)
[Template for meeting to create Relay log](#)
 Create the log: www.haugesund.kommune.no/stafettloggen
 Teaching parents how the Relay log works. Describe your concern, characteristics of goal achievements and measures that will be added to the Relay log. Schedule the meeting. Measures should always be taken both at school/kindergarten and at home simultaneously.

The Relay log provides documentation of measures taken at school/kindergarten and at home. Meetings or telephone meetings are scheduled for assessment of the measures taken, if the measures are prolonged or if new measures are to be planned. Both the child and parents are invited to these meetings. [Template for Relay log meeting](#)

This is discussed in the meeting.
 If «no» – the case is closed or will be continued within the service.
 If «yes» – external services are needed – go to **level 2**.
 Get consent from the parents to let school/kindergarten ask supporting services if the child should be referred to them. Meeting between school/kindergarten, parents and supporting service. Which measures should be prolonged? Go through measures that have been agreed and added to the Relay log. [Template for meeting regarding transfers](#)



conexus
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Regions / schools

conexus
key

Educators

conexus
engage

Students

conexus
companion

Child


mYouTime



conexus
insight

The right insights to
the right people. All in
one place.

Regions / schools

conexus
key

Be a better learner.
Become a better
educator.

Educators

conexus
engage

A better learning
dialogue with every
student. Free up time
in the process.

Students

conexus
companion

No child should be left
behind. Every child
deserves to be seen.

Child


mYouTime

Be a lifelong learner.
Instant learning
nuggets just when you
need them.



No child should be left behind. Every child deserves to be seen. Conexus Companion simplifies and assures collaboration with role-based workflows to create, manage and share sensitive information in a secure environment.

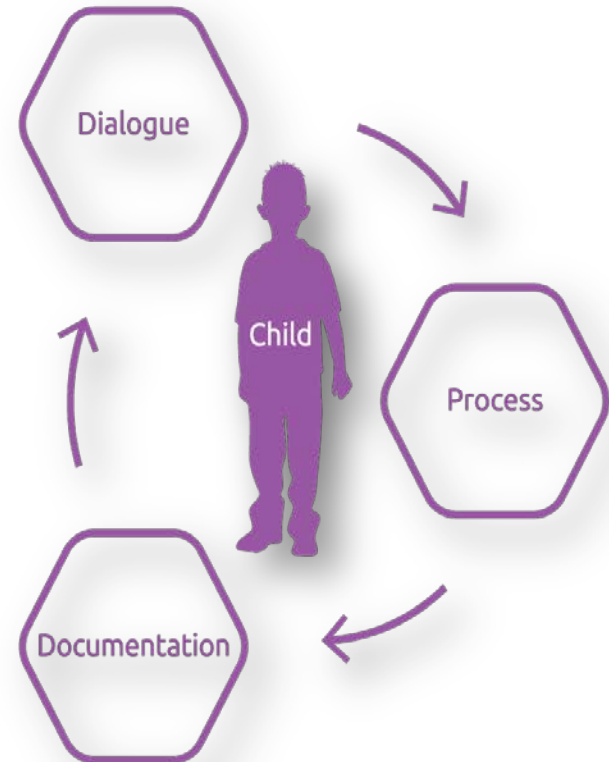


- Simplifies and assures collaboration with role-based workflows to create, manage and share sensitive information in a secure environment
- Integrates relevant information in one place, so that nothing gets lost when responsibilities are shared
- Improves communication between all instances relevant for the individual child
- Makes sure that big and small incidents are monitored to give the full picture of the child's development
- Is a solution that holds security level 4 and uses 2-factor authentication
- Helps initiate appropriate and balanced multi-agency effort when needed



Conexus Companion

It is our shared responsibility as parents, teachers, school leaders and social workers to ensure that every child get early, high quality follow-up.





- New point of attention
- New meeting
- Transfer relaylog
- New sparkle
- Export / Archive

Tirill Ose, 7 years [Show / edit details](#)

LEVEL 1

Wellbeing

Urolig i overgang til ny aktivitet / Wellbeing 09.08.2016 Ongoing

GOAL

Take overganger med mindre uro

ASSESSED LEVEL 1 WHEN REGISTERED

- Conferred with manager
- Conferred with parents
- Conferred with relay child

+ Add measure

MEASURE	RESPONSIBLE	INITIATED	FINISHED BY	DAYS TO DEADLINE	EVALUATION	STATUS
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1-on-1 support	Inger Lise Bratteteig SEKSJON SKOLE OG BARNEHAGE	24.05.2017	14.06.2017	19	Created	--
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DESCRIPTION

Kosegrupper

Evaluate

> Measures in group	Inger Lise Bratteteig	07.11.2016	07.11.2016		Desired effect not reached	Ended - define new measure.
> Measures in group	Maren M Pedersen	10.10.2016	31.10.2016		Some effect by the measure	Measure will be adjusted.
> Activities in the home	Guardians	10.10.2016	31.10.2016		Desired effect reached	Ended. Continue in daily routine.
> Observation	Inger Lise Bratteteig	18.08.2016	23.09.2016		Desired effect reached	Ended.



+ Add measure

Measures

- Measures in group
- 1-on-1 support
- Mapping
- Activities in the home
- Observation
- Close monitoring
- Training

Description here...

Responsible/ actor for this measure

- The follow-up of this measure will be my responsibility
- The selected actor(s) will be responsible for the follow-up of this measure

Search by name, position or organization



[Register new act](#)

No actor(s) selected

Measure deadline

Initiated by

dd.mm.yyyy



Finished by

dd.mm.yyyy



OBS! Tirill is at level 1 - the search result will only show actors related to your organization. If you want to add an actor from another organization you have to put Tirill at level 2!

Cancel

Add



23

Sep
2016

Urolig i overgang til ny aktivitet
Tirill Ose
13:00 - 14:00
Seksjon skole og barnehage

PRESENT AT MEETING
Kåre Test (Father); Line
Ose (Mother); Inger Lise
Bratteteig (Seksjon skole
og barnehage)

STATUS
Completed

COMMENTS



20

Sep
2016

Urolig i overgang til ny aktivitet
Tirill Ose
14:00 - 15:00
Seksjon skole og barnehage

PRESENT AT MEETING
Kåre Test (Father); Line
Ose (Mother); Inger Lise
Bratteteig (Seksjon skole
og barnehage)

STATUS
Completed



COMMENTS



Tirill's actors

NAME	POSITION	OFFICE PHONE	MOBILE	E-MAIL
Inger Lise Bratteteig (Relay holder)	Pedagogisk rådgiver / Seksjon skole og barnehage		90217119	inger.lise.bratteteig@haugesun...
Maren M Pedersen	barnehagefaglig rådgiver / Seksjon skole og barnehage		95523850	Maren.Elise.Monclair.Pedersen@...

Sparkles

DATE	MESSAGE	DELETE
01.09.2016 	skinner som en sol	

New point of attention New meeting Transfer relaylog New sparkle Export / Archive

We are specially aware of

Describe here - max 100 characters

- Learning challenges
- Concentration/Attention
- Motor skill
- Social interaction
- Verbal/ nonverbal communication
- Wellbeing
- Leisure
- Health
- Other

Goal

We have reached our goal when we see...

Informed

- This point of attention has been discussed with my manager.
- This point of attention has been discussed with the child's guardian.
- This point of attention has been discussed with the relay child.

Measures

- Measures in group
- 1-on-1 support
- Mapping
- Activities in the home
- Observation
- Close monitoring
- Training

Description here...

OBS! You can add more measures after the log has been created.

Measure deadline

Initiated by

dd.mm.yyyy



Finished by

dd.mm.yyyy



Responsible/ actor for this measure

- The follow-up of this measure will be my responsibility
- The selected actor(s) will be responsible for the follow-up of this measure

Search by name, position or organization

[Register new actor](#)

No actor(s) selected

OBS! Tirill is at level 1 - the search result will only show actors related to your organization. If you want to add an actor from another organization you have to put Tirill at level 2!

Children and young people in focus will say:

- Do something when you are concerned
- Act on the child's behalf
- Let children participate early in decision making
- Children's interest in focus
- Have the skills to talk with children
- Create good relationship between children and adults
- Take responsibility for a child to be seen and taken care of
- Ensure follow up as long as there is a need
- Early parents involvement



